



## EPSOM AND EWELL

### Minutes of the ANNUAL Meeting of the COUNCIL of the BOROUGH of EPSOM AND EWELL held at the Town Hall, Epsom on 15 May 2018

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#### PRESENT -

The Mayor (Councillor Liz Frost); The Deputy Mayor (Councillor Neil Dallen); Councillors Michael Arthur MBE, Tony Axelrod, Richard Baker, Rekha Bansil, John Beckett, Steve Bridger, Kate Chinn, Alex Clarke, Alex Coley, George Crawford, Lucie Dallen, Hannah Dalton, Robert Foote, Chris Frost, Rob Geleit, Eber Kington, Omer Kokou-Tchri, Jan Mason, Tina Mountain, Barry Nash, Peter O'Donovan, Martin Olney, David Reeve, Humphrey Reynolds, Guy Robbins, Vince Romagnuolo, Clive Smitheram, Jean Steer, Alan Sursham, Mike Teasdale, Peter Webb, David Wood, Clive Woodbridge and Tella Wormington

Absent: Councillors Graham Dudley and Jane Race

The Meeting was preceded by prayers led by the Mayor's Chaplain

#### 1 TO ELECT THE MAYOR

It was **PROPOSED** by Councillor Clive Woodbridge, **SECONDED** by Councillor Alex Clarke and

#### **RESOLVED**

**That Councillor Neil Dallen be elected Mayor for the Municipal Year 2018/19**

#### 2 VOTE OF THANKS TO THE EX-MAYOR

It was **PROPOSED** by Councillor Eber Kington and **SECONDED** by Councillor Tony Axelrod that a vote of thanks be recorded to the Ex-mayor, Councillor Liz Frost. Accordingly, it was

#### **RESOLVED**

**That the Council place on record its high appreciation of the excellent and devoted service rendered by Councillor Liz Frost during her term of office as Mayor.**

**3 EX-MAYOR'S BADGE AND EX-CONSORT'S BADGE**

The Chief Executive, on behalf of Members of the Council, presented to Councillor Liz Frost and Ex-Mayor's badge and to Councillor Chris Frost an Ex-Consort's Badge and gift in acknowledgement of their service to the Borough. The gifts were acknowledged by Councillor Liz Frost who spoke of her privilege and pleasure to have been Mayor of the Borough, thanking all who had helped her during his term of office.

*(The retiring Mayor, Councillor Liz Frost, thereupon vacated the Chair and the newly elected Mayor, Councillor Neil Dallen, took the Chair)*

**4 DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Neil Dallen made and subscribed the Declaration of Acceptance of Officer and spoke in acknowledgement of his election, announcing that he had selected the three following local organisations to help as his chosen charities:

- Girl Guiding UK (Epsom Division), specifically for projects in the Borough to improve facilities for both Guides and other youth activities, including Duke of Edinburgh expeditions;
- Epsom and Ewell Talking Newspapers based at Swail House, Epsom providing a 'lifeline' service to those blind or partially sighted;

Work Stress Solutions which supported a wide range of disadvantaged people, young and old, by improving their self-esteem, providing training and offering employment opportunities both within and outside their organisation.

**5 TO ELECT THE DEPUTY MAYOR**

It was **PROPOSED** by Councillor Mike Teasdale, **SECONDED** by Councillor Peter Webb and

**RESOLVED**

**That Councillor John Beckett be elected Deputy Mayor for the Municipal Year 2018/19.**

**6 APPOINTMENT OF MAYOR'S CHAPLAIN**

The Mayor announced that he had appointed the Revd Gill Long as his Chaplain for the period of his occupancy of the office of Mayor.

**7 THE CHIEF EXECUTIVE TO REPORT APOLOGIES FOR ABSENCE (IF ANY)**

Apologies for absence were received from Councillors Graham Dudley and Jane Race.

**8 DECLARATIONS OF INTEREST**

No declarations of interest were made by councillors regarding items on the Agenda.

**9 MINUTES**

The Minutes of the meeting of the Council held on 24 April 2018 were agreed as a true record and signed by the Mayor.

**10 MAYORAL COMMUNICATIONS/BUSINESS**

The Mayor announced a number of forthcoming events in support of his charities:

- 21 May: Curry Night at The Blue Mint
- 29 May: Race Night at The Playhouse
- 10 July: Mayoress's Ladies Lunch
- 23 July: Golf Day

**11 CONSTITUTION OF COMMITTEES AND ADVISORY PANELS; ALLOCATION OF SEATS ON COMMITTEES AND ADVISORY PANEL ; APPOINTMENTS TO COMMITTEES AND ADVISORY PANELS; APPOINTMENTS OF CHAIRMEN AND VICE CHAIRMEN**

The Council considered a report which sought approval of the allocation of seats on Committees and Advisory Panels; the appointments to Committees and Advisory Panels and the appointment of Chairman and Vice Chairman for the 2018/19 Municipal Year.

**RESOLVED:**

- (1) To approve the recommended allocation of seats set out in the report as follows:**

	Total Seats	RA	Con	Lab
Planning	13	11	1	1
Licensing and Planning Policy	10	8	1	1
Strategy and Resources	10	8	1	1
Environment	10	8	1	1
Community and Wellbeing	10	8	1	1

	Total Seats	RA	Con	Lab
Standards	9	7	1	1
Shareholder Sub Committee	5	4	1	0
		<b>54</b>	<b>7</b>	<b>6</b>

Other Committees & Panels				
	Total Seats	RA	Con	Lab
Audit Crime & Disorder and Scrutiny Committee	10	8	1	1
Financial Policy Panel	8	6	1	1
Health Liaison Panel	7	6	1	0
Human Resources Panel	6	5	1	0
Licensing Hearings Panel	13	11	1	1
Nonsuch Park Joint Management Committee	3	2	1	0
Surrey Police and Crime Panel	1	1	0	0

- (2) To allocate seats on the Committees and Advisory Panels in accordance with the wishes of the political groups and appoint Chairmen and Vice Chairmen in light of the nominations received as set out in the Annexe to the report (circulated following publication of the Agenda) as follows:

**Planning Committee (13)** Humphrey Reynolds (**Chairman**); David Reeve (**Vice Chairman**); Michael Arthur, John Beckett, Lucie Dallen, Jan Mason, Tina Mountain, Peter O'Donovan, Martin Olney, Vince Romagnuolo, Clive Smitheram, David Wood and Tella Wormington

**Community and Wellbeing Committee (10)** Barry Nash (**Chairman**); Tony Axelrod (**Vice Chairman**); Kate Chinn, Hannah Dalton, Lucie Dallen, Liz Frost, Jane Race, Jean Steer, Alan Sursham and Clive Woodbridge

**Environment Committee (10)** Peter O'Donovan (**Chairman**); Tella Wormington (**Vice Chairman**); Steve Bridger, Alex Coley, Lucie Dallen, Chris Frost, Rob Geleit, Jane Race, Mike Teasdale and Peter Webb

**Licensing and Planning Policy Committee (10)** Graham Dudley (**Chairman**); David Wood (**Vice Chairman**); Michael Arthur, Steve Bridger, Chris Frost, Rob Geleit, Tina Mountain, Martin Olney, David Reeve and Humphrey Reynolds

**Strategy and Resources Committee (10)** Eber Kington (**Chairman**); Clive Smitheram (**Vice Chairman**); Tony Axelrod, Richard Baker, Kate Chinn, Hannah Dalton, Liz Frost, Omer Kokou-Tchri, Barry Nash and Clive Woodbridge

**Shareholder Sub-Committee (5)** Membership to be advised

**Audit, Crime & Disorder and Scrutiny Committee (10)** David Reeve (**Chairman**); Steve Bridger (**Vice Chairman**); Michael Arthur, Alex Clarke, Alex Coley, George Crawford, Rob Geleit, Humphrey Reynolds, Jean Steer and Mike Teasdale

**Standards Committee (9)** Mike Teasdale (**Chairman**); Michael Arthur, John Beckett, Alex Clarke, Robert Foote, Liz Frost, Eber Kington, David Reeve and Guy Robbins

**Financial Policy Panel (8)** Eber Kington (**Chairman**); Richard Baker, John Beckett, Hannah Dalton, Omer Kokou-Tchri, Barry Nash, Vince Romagnuolo and Clive Smitheram

**Health Liaison Panel (7)** Richard Baker (**Chairman**); Liz Frost, Jane Race, Guy Robbins, Humphrey Reynolds, Jean Steer and Peter Webb

**Human Resources Panel (6)** Peter Webb (**Chairman**); Rekha Bansil, Alex Clarke, Robert Foote, Guy Robbins and Humphrey Reynolds

**Licensing Hearings Panel (13)** Tony Axelrod, John Beckett, Steve Bridger, Alex Clarke, Lucie Dallen, Rob Geleit, Peter O'Donovan, David Reeve, Humphrey Reynolds, Clive Smitheram, Jean Steer, Clive Woodbridge and Tella Wormington

**Note:** Pool of Chairmen to Chair Panel meetings to be confirmed by the Licensing & Planning Policy Committee at its first meeting in the Municipal Year. Until that time, existing Chairmen could be called upon if necessary.

**Nonsuch Park Joint Management Committee (3)** Alex Clarke, Chris Frost and Mike Teasdale

**Surrey Police and Crime Panel (1)** David Reeve

**12 REPRESENTATION ON EXTERNAL BODIES AND NOMINATIONS TO EXTERNAL BODIES AS A REPRESENTATIVE OF THE SURREY LEADERS' GROUP**

The Council received and considered a report that sought appointments as representatives on external bodies and nominations to external bodies as a representative of Surrey Leaders' Group.

The report highlighted that no substitutes were permitted for Borough/District Council co-opted members of Local Committees unless a Local Committee agreed otherwise at its first meeting following the Annual Meeting (and in relation to all Local Committee meetings to be held until May 2018) that substitutes could be appointed.

The report further highlighted that the Borough Council was requested annually to make nominations to a variety of external bodies as Surrey Leaders' Group (SLG) representatives. Nominations, which were made by all constituent authorities, were subsequently determined by SLG at its annual meeting. It did

not necessarily follow, therefore, that a nominee of this Council would be appointed to the body concerned.

Appointments were usually for three years. There were five positions to be filled this year. These were: the High Sheriff's Award (one position for three years); SCC Pension Fund Board (two appointments for three years); South East Reserve Forces' & Cadets' Association (one positions for three years); Active Surrey Sports Partner Forum (one position for three years) and Surrey Civilian Military Partnership Board (two appointments for three years).

The deadline for receipt of nominations by the SLG was Friday 25 May 2018 and it was therefore proposed that, should more than one candidate, if any, be put forward, authority be delegated to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, to nominate a councillor to the vacancies advised by the Surrey Leaders' Group.

Should any nominations be forthcoming, the successful nominee would also need to complete the appropriate nomination form and return it to the Democratic Services Manager by Thursday 24 May 2018 at the very latest.

Accordingly, it was

## **RESOLVED**

- (1) That the persons referred to below be appointed as representatives of the Council upon the respective bodies against which their names appear, such persons to hold office until the Annual Meeting of the Council in May 2018 unless otherwise stated:**

*(-) indicates Responsible Policy Committee to which the External Body is linked, e.g. E-Environment, CW-Community & Wellbeing, SR -Strategy and Resources*

<b>No.</b>	<b>Body on which Represented</b>	<b>(-)</b>	<b>No of Reps</b>	<b>Representative (s) Appointed</b>
1.	Age Concern (Epsom and Ewell) – General Committee	CW	2	Councillor Guy Robbins Councillor Jean Steer
2.	Committee of Management of Local Citizens Advice Bureau	CW	2	Councillor Tony Axelrod Councillor Liz Frost

No.	Body on which Represented	(-)	No of Reps	Representative (s) Appointed
4.	Epsom & Ewell Local Committee  <b>NOTE: Returning co-opted Members will have 28 days to confirm that their register of pecuniary interests previously submitted to County Council remains current. Newly appointed members will have 28 days to complete a registration form (to be provided later in May)</b>	S & R	5       + 5 subs	Councillor Michael Arthur Councillor Richard Baker Councillor Kate Chinn Councillor Hannah Dalton Councillor Mike Teasdale  Councillor Rekha Bansil Councillor Steve Bridger Councillor Chris Frost Councillor Vince Romagnuolo Councillor Clive Woodbridge
6.	Epsom and Ewell Town Twinning Association – Management Committee	S & R	2	Councillor Liz Frost Councillor Clive Woodbridge
7.	Epsom Common Association	CW	1	Councillor Steve Bridger
8.	Epsom and Walton Downs Conservators	CW	6	<b>(4 year appointment to 2019)</b> Councillor Rekha Bansil Councillor Lucie Dallen  Councillor Liz Frost Councillor Robert Foote Councillor Jan Mason Councillor Clive Woodbridge

No.	Body on which Represented	(-)	No of Reps	Representative (s) Appointed
9.	Epsom and Walton Downs Consultative Committee	CW	2	Chairman of Epsom and Walton Downs Conservators  Councillor Jean Steer
10.	Epsom and Walton Downs Training Grounds Management Board	CW	3	Chairman of Epsom and Walton Downs Conservators  and  Councillor Lucie Dallen  Councillor Jean Steer
12.	Ewell Parochial Trusts	CW	3	Councillor Michael Arthur  Councillor Humphrey Reynolds  Councillor Clive Woodbridge
13.	Friends of Epsom and Ewell Parks	CW	1	Chairman of Community & Wellbeing Committee
14.	Local Government Association	S & R	1	Councillor Clive Woodbridge
15.	Relate Mid- Surrey	CW	1	Councillor Rekha Bansil
18.	South East England Councils (SEEC)	S & R	1	Councillor Clive Woodbridge
23.	Voluntary Action Mid-Surrey	CW	1	Councillor Peter Webb



- (2) To note that the appointment of Borough members who are nominated as substitutes on Surrey County Council's Local Committee will be subject to a decision by the Local Committee in June as to whether it wished to have substitute members;
- (3) To delegate to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, the nomination of a councillor to the vacancies advised by the Surrey Leaders' Group should more than one candidate be put forward in relation to a particular vacancy;
- (4) To Note the various Officer/Member Working Groups appointed by Committees or inter-authority partnerships upon which the Council had representation as set out below:

No.	Body on which Represented	(-)	No of Reps	Representative (s)
1.	Capital Member Group	S & R	5	Chairman of Strategy and Resources Committee  Councillor John Beckett  Councillor Omer KoKou- Tchri  Councillor Barry Nash  Councillor Clive Smitheram
2.	Investment Property Group	S & R	2	Chairman of Strategy and Resources Committee  Vice Chairman of Strategy and Resources Committee
3.	Joint Infrastructure Group  (Note: membership fixed for two years until June 2019)	S & R	3	Chairman of Strategy and Resources Committee  Councillor Barry Nash  Councillor Rekha Bansil

No.	Body on which Represented	(-)	No of Reps	Representative (s)
4.	CIL Panel	S & R	3  + sub	Chairman of Strategy and Resources Committee  Chairman of Community & Wellbeing Committee  Councillor Hannah Dalton  Councillor Tony Axelrod (Sub)
5.	Car Park Working Group	E	5	Councillor Michael Arthur  Councillor John Beckett  Councillor Neil Dallen  Councillor Rob Geleit  Councillor Jane Race
6.	Surrey Energy & Sustainability Partnership	E	1	Chairman of Environment Committee
7.	Surrey Waste Partnership	E	1	Chairman of Environment Committee
8.	Surrey Countryside Partnerships Board	C & W	2	Chairman of Community and Wellbeing Committee  Councillor Jan Mason

The meeting began at 7.00 pm and ended at 8.34 pm

COUNCILLOR NEIL DALLEN  
MAYOR